



Bideford Blues and Appledore JFC AGM, 24th August 2026

The meeting is open to all members and parents not just current committee and coaches. Notification of this has been made via the club website.

Present: Pete Evans, Paul Maynard, Gail Richards, Alan McKenzie, Pat McKenzie, Linda Dark, Andy Labato, Uli Frigeri, Simon Dark, Laura Hardward (U8), Paul Slade (U8)

Apologies: Jamie Sayer, James Corry, Jason Woolway, Stuart Corbett, Janet Snookes

Previous Minutes

Matters arising: *After initially struggling with the change from WGS to club portal, Pete is now comfortable with it. Thank you to Jamie for also managing the portal, ensuring that all coaches are compliant. We currently have one coach who is working on his safeguarding course.*

Reports

- **Chair:** Thanks to all for last season, our first girls' tournament was an overwhelming success along with the new app, which was also a great success. Unfortunately, we could not go ahead with our end of season presentation due to extreme weather conditions. This was held down the clubhouse. Thank you to Simon for keeping the bookings up to date without the assistance of Skedda, this is very much appreciated and to Nathan for putting in an extra £300 for the advertising boards around the grounds.

- **Treasurer:**

Full accounts were presented, discussed and agreed at the AGM, with the proviso that they are still to be professionally audited. As of 30/06/2006 the accounts show:

Income in the last 12 months was £103,103: this includes £47,820 in grants. Thanks to Bideford Bridge Trust, Torridge District Council and Football Foundation.

Expenditure over the last 12 months was £82,629

Current account: £9,868.27

Astro sink Fund (required towards future replacement): £10,671.40

Building Sink Fund (for future repairs as the building is now 27 years old) £35,408.11

FUNDRAISING EVENTS –

Unfortunately, there were no trips to Plymouth Argyle but hopefully they will return this coming season.

SUMMER TOURNAMENT –

Again, a fantastic achievement by everyone and the Girls Tournament on a separate day was also a great success. The addition of Tournify computer generated results was brilliant and so many favorable comments. Pete and Helen were very impressed!!

Sincere thanks go to:-

Alan and his team for the marking of the pitches and Pete with the organization of the games etc.
To Jamie for organizing the referees.



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To Pat and her helpers in the Kitchen.
To Karen and her helpers in the Barbeque.
To Linda and her helpers on the Sweet counter.
To Helen for helping co-ordinate the input of results.
To all the helpers on the Tombola and Vouchers stalls.
To Tony Picillo who was our First Aid contact and did an amazing job.
Sincere thanks to everyone who helped pull this together.

A special thank you to the young referees – you all did a fantastic job.

Sincere thanks to Dave & Lindsey for their donation and continued support even though they have moved away.

KITCHEN –

Many thanks to Pat for opening up the kitchen at the weekends which as you can see from the income has increased yet again.

SUMMARY OF MAJOR EXPENDITURE

Also, on the comparison spreadsheet is 2026 and 2025 expenditure.

The cost of the Astro refurbishments came mainly from the Sink Fund and what a fabulous improvement this has been.

Also, the upgrade to the floodlights which was paid from the Current Account.

Admin – Increase due to Legal Structure and Astro Contract.

Astro Maintenance – Includes Technical Services Visits x 6 and SSL to manage Construction Period and Site Supervision.

Grant Expenses – Includes Goalposts and Goalkeeping Equipment.

Fuel & Utilities – General cost of living increases.

Write-Offs – 3 Fines not reimbursed to Blues.

Major thanks go to everyone for their contributions towards the success of Bideford Blues & Appledore Junior F.C. & their help & support throughout this year. Also, to Alan, David and John for all their hard work with the Pitches and Astro.



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- **Membership:**

We finished the year with 229 members, 69 girls and 160 boys, which was slightly down on last year (249). It's good to see the numbers of girls joining our Club increasing again. Although Mini Kickers do not complete forms and pay an annual fee they are an important group giving children an opportunity to try football sometimes for the first time. Over the season about 35 individuals attended the drop-in sessions with the majority being from Year 2 although a few younger ones came too. Average attendance was around 20 which included 5 or 6 girls who regularly attended. Thanks, must go to Pete and his helpers (Mike, Sam and Will) for keeping this group running. Pete recognised that there are a lot more teams now in the North Devon area.

- **Secretary:**

Thanks to the coaches, committee and grounds team for all their commitment and hard work throughout the season, along with new coaches joining our club. A big success has been in the number of girls' teams we have. This is thanks in particular to Uli and Jason for their input.

There will be lots of changes coming from FA for the coming season – numerous rule changes for referees to implement (and teams to get used to!) and new formats and rules for different age groups under the Futurefit expectations.

There is expectation from the FA of giving equal game time to players. A pilot scheme finding at two other clubs suggested it worked for them up to and including U10s with U11s being a transition. Ideally, as a club we should encourage new coaches with this, so it works through the club.

The first season with the new astro has gone well: a few minor repairs have been picked up under its warranty. Professional guidance suggests that, with our existing in-house maintenance, we should get 10-12 years out of the carpet (it has an 8-year warranty). The sub-surface should last 20-25 years.

A big thank you to Simon and Paul for their work over the years with coach co-ordinating and media and welcome to Uli taking over as coach co-ordinator and to Jason as media officer.

With the new system Pete is unaware as to who is registered with who? Linda has possibly had 40 registration forms coming through the portal. If they played last season all they need to do is just update their current information. Pete can go to the coaches for a list of their players this system. When the form comes through the player should identify who the coach is. This information then needs to go to Pete so he can register with the FA. Last year Linda went through the FA list to compare against the coaches list. We have until the end of September to do this.

- **Others** Alan now has 2 volunteers Dave and John. Alan is hoping that with the rain due over the next week the pitches will come back. Pete wanted to thank Alan's team for all the painting that has been carried out around the ground and for Jason and family for painting the changing rooms.
- **Simon** has raised an issue on Saturday with the girls' team and Sandymere blues, there will be clashes. Being we are a junior football club who will get priority on Saturday afternoon. General consensus was



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that juniors should take priority. Uli asked if there were any restrictions over times? Could the girls start earlier? Could we have kick off 10-12. Sandymere do come earlier to warm up. Men's kick off is 2.30 p.m. This will need monitoring. Simon has everyone's fixtures up to Christmas. Simon to look into Skedda again.

- **Welfare:** Please ensure that no-one coaches unless they are fully compliant (Safeguarding Children and DBS). They should also be registered on the club portal. If a ref does not turn up – who can we get to stand in do they need to be compliant with safeguarding etc?

Future Proposals: Change of club legal structure (details attached) We need to identify (not necessarily at the AGM) 4 new people to take this initiative forward (Chairman/Secretary/Treasurer/Welfare). They can't be officers within the club this forthcoming year.

Summary

The Club is currently an unincorporated association but intends to formalise its structure and incorporate for a number of reasons, including:

- to protect the committee members from the risks of personal liability.
- to protect Sandymere in perpetuity.
- to receive more opportunities to access grants.

The Club has a freehold interest in land at Sandymere Road, Northam. There is a charge over the land in favour of the Football Foundation dated 12 February 2010.

The Club had previously discussed at the last 2 AGM's incorporating as a company limited by guarantee and registering for CASC status.

We have considered whether charity status might be appropriate for the Club but concluded that the Charity Commission is a more 'heavy-handed' regulator than HMRC, and CASC status should fulfil the Club's requirements.

We will need both independent legal and tax advice in relation to best route for the Club to mitigate risk from a tax perspective, and in particular in relation to the property transfer.

Based on the above, we propose to incorporate the Club as a company limited by guarantee, with the option to obtain CASC status in the future. In the meantime, the company would have a legal personality to hold land, employ staff and enter into contracts, with each member of the company liable for only a nominal sum (usually £1 or £10) if the company became insolvent. This initial step would therefore protect the committee members from the current risk of personal liability.



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Constitution changes:

Election of Officers:

- **Chair:** Paul Maynard
- **Vice Chair:** Jamie Sayer
- **Treasurer:** Janet Snookes
- **Secretary:** Pete Evans
- **Welfare officer(s):** Jamie Sayer
- **Membership Secretary:** Linda Dark

Note that our constitution says that no single person should hold more than two of the above posts

Appointment of additional Officers (can be appointed rather than elected): Note that some of these are optional, depending on volunteers.

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| <ul style="list-style-type: none">• Respect co-ordinator: Vacant post• Girls' football coordinator: Uli Frigeri• Facilities booking officer: Simon Dark• Media officer: Jason Woolway• CRB Officer : Jamie Sayer• Ground/maintenance: Alan McKenzie• Procurement: Gail Richards | <ul style="list-style-type: none">• Minute Secretary: Gail Richards• Parent co-ordinator: Vacant• Assistant Secretary: Vacant• Coach co-ordinator: Uli Frigeri• Sandymere Blues FC rep to committee: Stuart Corbett• Advertising Boards: Nathan Baker |
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- **Date of meeting for new committee:** Monday 7th September 2026 @ 6.30 p.m.

Proposals: (note that Our constitution currently allows for, in addition to six named roles, up to eleven other elected members)